

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mr. John A. Larkin, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCready
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, June 23, 2008 – 7:30 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, August 18, 2008, 6:00 p.m., Community Board Room
- Regular Board Meeting – August 25, 2008, 7:30 p.m., Community Board Room

PRESENTATIONS

RECOGNITION

- V. Public Comment on Agenda Items

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BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mr. Larkin
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mrs. McCready/Mr. Althouse
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Althouse/Mr. Portner
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Snyder/Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes -
 - May 19, 2008 Work Session
 - May 27, 2008 Regular Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the minutes as listed.

PERSONNEL

- I. Approve June 2008 Personnel Report (Report attached.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report for June 2008.

CURRICULUM

FINANCE/BUSINESS OFFICE

- I. Approve the Grant Award for Readiness and Emergency Management for Schools in the amount of \$92,397 from the U.S. Department of Education. This award will amend the 2008-09 budget as follows:

Revenue		Expense	
8390 Grants-in-Aid Fed Gov't	\$92,397	1100-121 Teacher Salaries	\$12,000
		1100-123 Stipends	13,000
		1100-151 Clerical Salaries	4,000
		1100-220 Social Security	2,295
		1100-230 Retirement	2,250
		1100-330 Contracted Svcs	24,000

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1100-532 Postage	4,352
1100-580 Travel	14,000
1100-610 Supplies	9,500
1100-752 Equipment	<u>7,000</u>
	\$92,397

- II. Approve Financial Reports–May 2008 that are included in the official minute book and provided to Board members.
- III. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, and Food Service Fund.
- IV. Approve Athletic Supply Bids for 2008-09 in the amount of \$17,487.28.

Vendor	Amount Not to Exceed
American Soccer	\$16.95
Kelly’s	\$2,967.05
Longstreth	\$331.55
Passon’s	\$1,538.14
Pyramid	\$330.63
Riddell	\$2,312.90
Sportsman’s	<u>\$9,990.06</u>
Total	\$17,487.28

- V. Approve Submission of Consolidated Application for Federal Programs.
 - Title I – \$225,829
 - Title IIA – \$42,877
 - Accountability Block Grant – \$82,098

- VI. Approve Budgetary Transfers for 2007-08 until after June 30, 2008.

Background information: The audit for the 2007-08 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2007-08 fiscal year until after June 30, 2008.

- VII. Approve CARON contract for 2008-09 in the amount of \$3,760.

Background information: The CARON contract for 2008-09 will continue to provide drug and alcohol prevention and intervention, as well as student evaluations and SAP team consultations, as part of the Wyomissing Area School District student assistance program at a cost of \$3,760 per year for a half-day service each week.

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VIII. Approve School District Depositories for 2008-09.

Sovereign Bank	National Penn Bank
PA INVEST	PA School District Liquid Asset Fund
Fulton Bank	PA Local Government Investment Trust
Wachovia	

IX. Approve extending the RFP for audit services to June 30, 2009 to Barbacane Thornton & Company in the amount of \$19,700.

Background information: The original RFP was a three-year agreement which expires June 30, 2008.

X. Approve contract with School World for the District's web hosting/development services contract for the 2008-09 school year at a cost of \$12,000 payable July 1, 2008.

XI. Approve Alternative Education Summer Tuition Agreement for two elementary students, #ID202900 and ID2002460 effective June 30, 2008 to August 7, 2008 (4 days per week for 6 weeks) at a cost of \$3,428.64 each.

XII. Ratify BCIU Transportation Contracts for 2007-08. List provided as part of Board packet.

XIII. Approve Extension of YMCA Agreement and Addendum for the 2008-09 School Year.

Background Information: On September 25, 2007, the Board approved the contract with the YMCA for use of the pool and timing system effective through May 31, 2008, which included an option to extend this contract for a period of one additional school year (2008-09) for the same sum of \$8,500.00 upon the same terms and conditions.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Business Office items.

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- I. Adoption of Revised Policies –
Policy 121 – Field Trips
Policy 916 – Volunteers
- II. Approve First Reading of New Policy 006.1 – Attending Board Meetings Using Electronic Communications

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Office items.

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ADMINISTRATIVE REPORTS

- I. Treasurer's Report (Information Item)

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

I. Approve Professional Appointments –

- a. **Valerie E. McVay**, Secondary Science Teacher at the JSHS, based on M, Step 1, \$41,650, effective August 12, 2008, pending receipt of necessary documents.

Background Information: Valerie McVay will earn her Master of Arts in Teaching from the University of Pittsburgh in August. She graduated Cum Laude with a Bachelor of Science degree in Physics from Allegheny College in May 2007. Ms. McVay completed an internship as a Physics teacher for grades 11 and 12 at North Hills School District in Pittsburgh from August 2007 to June 2008. She will replace Ms. Beadle.

- b. **Jeffrey A. Bezler**, LTS Secondary English Teacher at the JSHS, based on B, Step 1, \$38,750, effective August 12, 2008, pending receipt of necessary documents.

Background Information: Jeffrey A. Bezler earned his Bachelors Degree in English Education from Millersville University in May 2007. He was a long-term substitute at Pequea Valley School District from March – June 2008 and prior to that he was a long-term substitute at Hamburg Area School District from September 2007 until January 2008. He completed his student teaching with Cocalico School District. Mr. Bezler will be the substitute for Lindsay Rada during the 2008-09 school year.

II. Approve/Ratify Support Staff Resignations:

- a. **Julia DeVos**, Full-time Teacher's Instructional Aide at WREC, effective June 10, 2008.
- b. **Karen L. Ellis**, Part-time Special Education Instructional Aide at WHEC, effective June 6, 2008.
- c. **Jennifer A. Pors**, Part-Time Special Education Instructional Aide at WHEC, effective June 10, 2008
- d. **Cheryl Robinson**, Part-time Van Driver, effective May 30, 2008.

III. Approve Administrator Salaries for 2008-09 effective July 1, 2008.

Background Information: The total for administrative salaries for 2008-09 is \$1,208,398.48 or a 3.6% average increase. The total administrative salaries for 2007-08 were \$1,161,891.90.

IV. Approve Professional Employee Status -

- a. **Brianna M. Fritz**, elementary special education teacher
- b. **Jeremiah N. Kozlowski**, 3rd grade teacher
- c. **Steven M. O'Neil**, elementary physical education teacher
- d. **Kelly L. Setley**, 2nd grade teacher
- e. **Shana Bellairs**, 5th grade teacher
- f. **Keith Arnold**, 6th grade teacher
- g. **Laura Henssler**, secondary art teacher
- h. **Carol King**, high school librarian

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- i. **Dana Quinlivan**, high school French teacher
- j. **Thomas Ritter**, high school math teacher
- k. **Colleen Vargo**, high school math teacher

Background Information: As temporary professional employees, they have completed three years of satisfactory service to the Wyomissing Area School District and therefore are entitled to become a professional employee subject to the provision of the "Public School Code of 1949."

- V. Approve Support Teachers for new professional staff 2008-09 with a \$500 stipend:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>
Shirley Gashi	Robert P. Cushman	Secondary Science
David Skovera	Daniel S. Melot	Secondary Science
Chris Nugent	Valerie E. McVay	Secondary Science
Mariel Jordan	Jeffrey A. Bezler	Secondary English

- VI. Approve Instructors for the 2008 Extended School Year Program (ESY):

- a. **Jody Metrick** at the professional contracted rate not to exceed 40 hours.
- b. **Karen Koppenhaver**, at the professional contracted rate not to exceed 39 hours.
- c. **Leigh Macri** at the professional contracted rate not to exceed 40 hours.

- VII. Approve Substitute for the 2008 Extended School Year Program (ESY) - **Judith Smith**, at the professional contracted teacher rate.

- VIII. Ratify Work Outside the Contract Year completed during the 2007-08 school year to date, at the professional contracted hourly rate of \$31.00. A list was provided as part of the Board packet.

- IX. Approve Support Staff Unpaid Leave Request – **Karen Sichak**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave September 1-5, 2008.

- X. Approve Supplemental Athletic Point Value, \$83.50, effective the 2008-09 school year.

- XI. Approve Supplemental Athletic List for Fall Sports 2008-09 at the salaries indicated pending approval of the 2008-09 budget.

- XII. Approve Supplemental Activity Point Value, \$83.50, effective the 2008-09 school year.

- XIII. Approve Supplemental Activity List for the 2008-09 school year (list provided as part of the Board packet) pending approval of the 2008-09 budget.

- XIV. Approve Supplemental Athletic Appointment – **Kelly McClennan**, girls' varsity assistant basketball coach, 34.3 points, \$2,864, pending approval of the 2008-09 budget.

- XV. Approve additions/deletions to substitute list.

- XVI. Approve additions to district volunteer list.

Wyomissing Area School District
Addendum to Agenda
June 23, 2008 Board Meeting

PERSONNEL

- XVII. Approve LTS Teacher – **Dawn Weidner**, Long-term Substitute Reading Recovery Part-time (.5) Elementary Teacher at WHEC, effective August 19, 2008, for the 2008-09 school year, at M, Step 9, \$26,675. (*Mrs. Weidner is replacing Mrs. Aurentz while she is on leave.*)
- XVIII. Approve support staff salaries for 2008-2009. (List provided to Board and made part of the official minutes.)
- XIX. Approve confidential support staff salaries for 2008-2009. (List provided to Board and made part of the official minutes.)
- XX. Approve confidential support staff handbook.
- XXI. Approve teacher substitute rates for 2008-2009. (List provided to Board and made part of the official minutes.)
- XXII. Approve support staff substitute rates for 2008-2009. (List provided to Board and made part of the official minutes.)